



## 2024 Skate Canada AGM Standing Committee Report

**Standing Committee Name: Governance Committee**

**Committee Chair and Members:**

- Patrick Roch (Chair)
- Brenda Hart
- Kristy Balkwill
- Guillaume Gfeller
- Patty Klein
- Paul Mallet
- Gloria Brighten (until December 2023)

Invited Guests

- Debra Armstrong

**Committee Mandate Summary:**

As per its Terms of Reference, the Governance Committee is mandated with **Governance leadership**. The committee accomplishes this by:

- establishing and reviewing **governance processes** related to the Board of Directors
- identifying **leading practices and governance principles** appropriate for Skate Canada
- making **governance-related recommendations** to the Board of Directors
- ensuring proper attention to **member concerns regarding governance issues**

**Committee Report:**

Meetings

The Governance Committee met 7 times in 2023-2024.

At the beginning of the year, the Governance Committee established and submitted its **2023-2024 Work Plan** to the Board of Directors for approval.

The Governance Committee also reviewed and discussed its **Terms of Reference (ToR)**. Modification was introduced to align the ToR with the Canadian Sports Governance Code. The **modified 2023-2024 Term of Reference** was submitted to the Board of Director for approval.



With the introductions of the Canadian Sports Governance Code (the “Sports Code”) and the notion that the Sport Minister want to implement it in each NSO, the committee work was focused on two main topics:

- Bylaw review
- Governance Charter review

### Bylaw Review

During the **review of Skate Canada bylaws**, we were supported by external legal counsel David Matlow and Skate Canada CEO Debra Armstrong.

Mr. Matlow was an important contributor to the establishment of the Sport Code.

The proposed bylaw changes by the Governance committee include:

- Introduction of **language** to align with the code.
- Establish **lifetime term limit** for Board Directors.
- Modify **election process** of the President and Chair of the Board of Directors.

The proposed changes were submitted to the Board of Director for approval. They are also presented to the membership for approval during the 2024 Annual General Meeting.

### Governance Charter Review

For Skate Canada to align with the Sports Governance Code, some administrative changes were required. In order to ensure that the organization remains agile with a strong governing structure, the committee ensured that the right changes were introduced and that the right artifacts were modified.

The proposed 2023-2024 Governance Charter will be submitted to the Board of Directors for approval pending the approval of the 2023-2024 proposed Bylaws by the membership.

### Conclusion

The members of the Governance Committee did an amazing job this season to be able to propose the modified bylaws and Governance Charter. Their contribution and professionalism during this process were greatly appreciated.

On behalf of the Governance committee, I would like to express our sincere gratitude to Skate Canada management and staff for their contributions, and engagement this past year.

Patrick Roch  
Governance Committee Chair

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