



SKATECANADA
Autumn Classic
INTERNATIONAL

Junior Competition

Montréal, Québec, Canada

Canada

September 28 – October 1, 2016

ANNOUNCEMENT

2016 Autumn Classic International

An International Junior Competition

for

Men and Ladies

organized by



In

Montréal, Québec, Canada

September 28 – October 1, 2016

1. GENERAL REGULATIONS

The **2016 Autumn Classic International** will be conducted in accordance with the ISU Constitution and General Regulations 2016, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2016, and the relevant ISU Communications.

Participation in the **2016 Autumn Classic International** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 b) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 1420 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 1420 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

All competitors must be entered through their respective Member Federation.

2. TECHNICAL DATA

PLACE **Main arena:** Sportplexe Pierrefonds
14700 boulevard Pierrefonds, Pierrefonds, Quebec, Canada, H9H 4Y6
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Practice arena: Sportplexe Pierrefonds
14700 boulevard Pierrefonds, Pierrefonds, Quebec, Canada, H9H 4Y6
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Main and Practice Rink are the same rink.

Junior Men:	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016 Rule 611, paragraphs 1 and 3 for 2016/17. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.
Junior Ladies	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016 Rule 611, paragraphs 1 and 3 for 2016/17. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 3 min., 30 sec., +/- 10 sec.

3. ENTRIES

3.1 General

All competitors must be entered and all judges nominated only through their respective Member Association/Federation. ***Skate Canada will not accept entries directly from a competitor.***

Each Entry Form must be signed by an authorized ISU Member Representative such as President, General Secretary, Executive Director, Chief Executive Officer (Rule 104, paragraph 4). For more details, please refer to Rules 115 and 131.

3.2 Preliminary Entries

The preliminary entries must reach the organizer by Friday, August 12, 2016 and all final entries no later than Friday August 26, 2016 at the latest. **Entries and nominations must be made on the official form(s) and sent to:**

Skate Canada
Box 15, 261-1200 St Laurent Blvd.
Ottawa, Ontario, K1K 3B8, Canada
Email: 2016aci@skatecanada.ca

3.3 Entries by Name

3.3.1 Entries of Competitors

The Organizer reserves the right to limit the number of entries as required. The organizer will confirm the accepted skater(s) after the closing date for entries.

Junior Ladies (max. of entries 12)

Junior Men (max. of entries 12)

Entries by names must be made to:

Address of organizing committee

Skate Canada
Box 15, 261-1200 St Laurent Blvd.
Ottawa, Ontario, K1K 3B8, Canada
Fax: 613.748.5718
Email: 2016aci@skatecanada.ca

not later than: **Friday, August 26, 2016 – 20:00 h (local time city of event).**

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one (1) judge who has at least the qualification “Judge for International Competitions”.

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The official entry form for Judges must reach the Organizing Committee not later than **Friday, August 12, 2016 – 20:00 h (local time city of event).**

3.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be listed on the Entry Form "Composition of Delegation" and must reach the Organizing Committee and the ISU Secretariat (addresses mentioned above), not later than **Friday, August 26, 2016 – 20h00 (local time city of event)**.

3.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

90 CAD per single skater
130 CAD per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason.

Entry fees are required at time of final entries (no later than Friday August 26, 2016) and may be paid using a Bank Transfer (refer to Form 12 - Bank Information for Skate Canada) or by credit card (please use Form 13 - Credit Card Authorization form).

4. APPOINTED EVENT OFFICIAL

This event will follow the principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2016 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

5. MEALS, LODGING and TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, Technical Controllers,

Technical Specialists, Data and Replay Operators and Judges participating in the Junior Competition, beginning with Lunch on **Wednesday, September 28, 2016** until lunch on **Sunday, October 2, 2016**.

Should any of the above mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators.

Any Official officiating besides in the “senior” category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

Athletes and Team Officials are responsible for covering their own travel, accommodation and meal expenses.

The Organizing Committee will provide a Shuttle between the Official hotel and the arena for all accredited persons.

*Federations must confirm with the Organizing Committee before August 26, 2016 if they will be using the Shuttle.

6. PRACTICE

Official practice for Junior Competitors begins on Wednesday, **September 28, 2016**. The detailed schedule will be issued at the time of registration. According to ISU Rule 344 paragraph 4 after registration at accreditation for a competition, Competitors may not practice in a rink other than the official rink or rinks.

7. MUSIC / PLANNED PROGRAM CONTENT

In accordance with Rule 343, paragraph 1 all Competitors shall furnish competition music of excellent quality in digital audio file.

The OC of the 2016 Autumn Classic International requests that the music files will be submitted preferably on CD or any other transportable independent free accessible medium on site at the time of registration. The Organizing Committee will keep the medium with the music files until the end of the competition, therefore it is not acceptable to us any kind of smart phone, tablet or similar medium to provide the music.

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 1, the medium on which the music files are submitted must show the exact category / event name, the Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal. Each program (short program, free skating, short dance, free dance) must be recorded on a separate file. In addition, competitors/couples must provide a back-up medium (preferably CD) for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the “Program Content Sheet” must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

8. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to Montreal, Canada is Montreal-Pierre Elliott Trudeau International Airport (YUL) with a distance of 11 km to the official hotel.

The competitors, coaches and additional team officials are responsible for their own arrangements concerning ground transportation to and from the official hotel and the Montreal-Pierre Elliott Trudeau International Airport. The official hotel has a free shuttle from the airport to the hotel. Participants/team are requested to contact the hotel directly to confirm the departure location and frequency of the shuttle in advance of arriving in Montreal.

All Referees, the Technical Panel (Technical Controller, Technical Specialists, Data & Replay Operators) and Judges are requested to announce to the Organizing Committee as soon as possible but no later than August 26, 2016 the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. Form 05 Officials travel form" should be used.

The Organizing Committee will arrange airport transfers for officials only if they receive a completed Form 05 no later than August 26, 2016.

9. OFFICIAL HOTEL(S)

HOTEL ADDRESS

Quality Suites Montréal Aéroport (Pointe-Claire)
6300 Autoroute Transcanadienne
Pointe-Claire, Québec H9R 1B9, Canada
Telephone: 1.514.426.5060
Email: qualitysuitspointeclaire@whg.com
<http://www.qualitysuitsmontrealairport.com/>

The hotel room rates are \$119 CDA plus applicable taxes.

Booking requests must be sent to the organizer by latest **Friday, August 26, 2016 using Form 04 Hotel Reservation Request**. Upon receiving Form 04, the Organizing Committee will provide further instructions regarding reservation confirmation and payment information.

The organizer cannot guarantee the availability of rooms, for bookings which are received after that date.

The Shuttle will only operate between the Official hotel and the area.

10. ACCREDITATION

The official accreditation for Teams will take place at the **Sportplexe Pierrefonds** upon arrival.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with**

the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.

Accreditation will be given to appointed Event Officials and Guests.

Chaperones will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperones to join the official shuttle bus system of the Organizing Committee.

11. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2016, Rule 352 and Rule 353 (Determination and publication of results) will be used.

12. PRESENTATION OF MEDALS

The three best placed in the junior event will be announced and honoured. Gold, silver and bronze medals will be presented to the medallists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

13. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

14. EXHIBITION

There is no exhibition planned.

15. MEETINGS FOR ISU EVENT OFFICIALS and JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 17.

16.INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Address of organizing committee
Box 15, 261-1200 St Laurent Blvd.
Ottawa, Ontario, K1K 3B8, Canada
Phone: 1.888.747.2372
Fax: 613.748.5718
Email: 2016aci@skatecanada.ca

17. EVENT SCHEDULE: JUNIOR COMPETITION

Wednesday, September 28, 2016	All day	Arrival of teams, officials
	15:00	Data Specialist Meeting
	16:00 19:00	JUNIOR MEN – Technical Panel Meeting (Revised time)
	17:00	JUNIOR MEN Official Practice
	17:00 17:30	JUNIOR LADIES – Technical Panel Meeting (Revised time)
	18:25	JUNIOR LADIES Official Practice
	20:30	Referee & Technical Controllers Meeting
	21:30	Initial Judges Meeting
Thursday, September 29, 2016	7:40	Official Practice
	16:55	JUNIOR MEN – Short Program
	18:35	JUNIOR LADIES – Short Program
Friday, September 30, 2016	6:30	Official Practice
	14:00	JUNIOR MEN – Free Skating
	17:00	JUNIOR MEN – Technical Panel Review
	19:00	JUNIOR MEN – Round Table Discussion for Judges
	Junior Men Victory Ceremony will take place off-ice following the completion of the Free Skating	
Saturday, October 1, 2016	7:00	Official Practice
	13:45	JUNIOR LADIES – Free Skating
	16:30	JUNIOR LADIES – Technical Panel Review
	17:30	JUNIOR LADIES – Round Table Discussion for Judges
	Junior Ladies Victory Ceremony will take place off-ice following the completion of the Free Skating	

FORMS AND DEADLINES

FORM NUMBER	FORM NAME	FORM DUE DATE
Form 00	Preliminary Entry Form	Friday, August 12, 2016
Form 01	Composition of Delegation	Friday, August 26, 2016
Form 02	Entry Form for Competitors	Friday, August 26, 2016
Form 03	Entry Form for Judges	Friday, August 12, 2016
Form 04	Hotel Reservation Request	Friday, August 26, 2016
Form 05	Officials Travel Form (Judges, Technical Panels)	Friday, August 12, 2016
Form 06	Visa Request Form	Friday, August 12, 2016
Form 07	Press Information	Friday, August 26, 2016
Form 10	Planned Program Content	Tuesday, September 12, 2016
Form 11	Skater Health Care Form	Friday, August 26, 2016
Form 12	Skate Canada Bank Transfer Information	Friday, August 26, 2016
Form 13	Credit Card Authorization	Friday, August 26, 2016